

Tech Park Center - Hall REQUEST Form

Please submit with a completed - TPC Rental Agreement Form

Contact Name: _____

Phone: _____ Email: _____

Mailing: _____ City/Zip: _____

Type of Event: _____ Est # of Guests: _____

Evening Parties - If alcohol is present, an HPD officer is required. The officer fee of **\$290** is paid IN CASH directly to the officer at the time of the event. Will you be needing an officer?

Circle One: **Yes / No**

Please check the calendar on our website BEFORE requesting a date:

	Date	Day (7:30am-230pm)	Evening (3:30pm 10:30pm)
1st Choice			
2nd Choice			

Ala Carte Menu - please visit our website for pictures and details of items.

____ (6) PAR Lights - \$50 ____ Screen/Projector - \$ 50

____ Candy Cart - \$75 ____ Full Size Wood BAR - \$75

____ (38) Table Cloths (Black) - \$125 ____ Sound System (w/Setu-up) - \$150

____ 2027 Marquee (lights included): \$75

Wood Backdrop: Vertical or Horizontal (please circle one) - \$100

Ala Carte Items are due 30 days in Advance, CASH or VENMO only & are non-refundable

(For OFFICE use only)

Deposit: _____ Date Confirmed: _____ HPD: _____

Hall Fee: \$ _____ Due Date: _____ PIF: _____

Ala Carte: \$ _____ Due Date: _____ PIF: _____

Refund: _____ Confirmation: _____ Website: _____